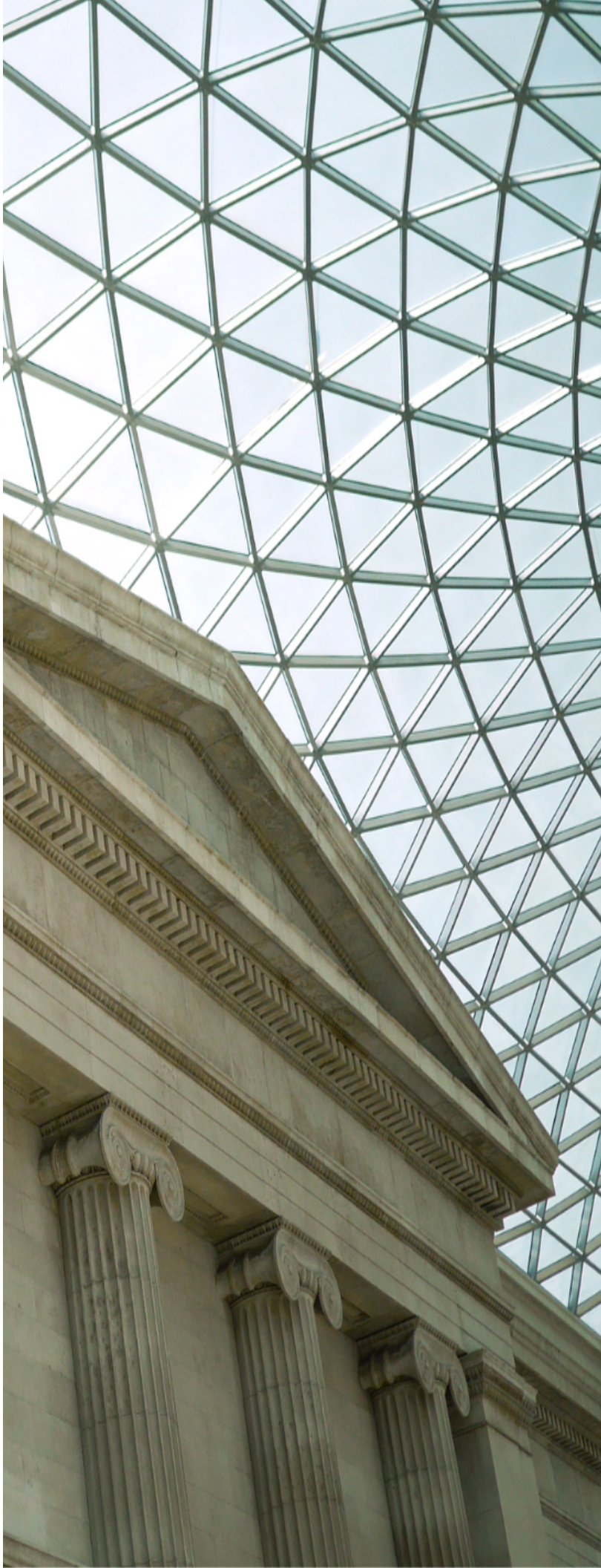
Responsible AI Statement



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EXTERNAL STATEMENT

Artificial Intelligence (AI) that supports human expertise — securely, responsibly and transparently.

At Hivve, we integrate AI into our technology to help users make better use of the information and evidence they already hold.

AI can support analysing, structuring and reporting impact, helping people spend more of their time and expertise on creating and strengthening impact.

Combined with Hivve's Impact Tracker, impact methodology and taxonomy, AI can also help turn complex and unstructured information into more consistent, structured and aggregatable impact data. This supports clearer understanding of impact at project, programme, portfolio and organisational level.

We also believe AI has the potential to make good impact practice more accessible. Impact work takes time and expertise and it can be particularly significant for those with limited specialist capacity. Used responsibly, AI can reduce that burden and make consistent, rigorous impact practice easier to sustain.

Scope of this statement

This statement sets out Hivve's approach to the responsible use of AI across our products and advisory services. It covers AI capabilities developed and delivered through our platform, including Impact Tracker and its AI Impact Report Generator, as well as the use of approved enterprise AI tools to support our advisory work.

The specific security, data processing and infrastructure commitments relating to Hivve's platform apply to our product AI capabilities. AI use in advisory services is governed by appropriate confidentiality, data protection and human oversight requirements.

> Our approach is built around three principles: human oversight, secure data handling and responsible use.

HUMAN EXPERTISE STAYS AT THE CENTRE

Hivve's AI capabilities are designed to support users, not make decisions for them. When users generate AI outputs within Hivve products, reports and recommendations are provided as draft or

advisory material for their review. Users remain responsible for determining what information is accurate, relevant and appropriate for their context.

YOUR DATA IS PROTECTED BY DESIGN

Protecting client information is fundamental to how we design and operate our AI capabilities. Client data processed through Hivve's platform AI capabilities is handled within approved, access-controlled environments, with client data logically isolated within Impact Tracker. It is not entered into public or consumer AI tools.

External connections are restricted to explicitly authorised services, and AI systems are not permitted to make client information publicly accessible or expose it to web indexing. Temporary AI workspaces and their contents are deleted when authorised processing concludes. Any necessary retention of service records is subject to explicit approval and Hivve's retention requirements.

YOUR DATA IS NOT USED TO TRAIN THIRD-PARTY AI MODELS

Hivve does not permit client data, confidential information, prompts, files or outputs processed through its AI capabilities to be used to train, fine-tune or improve third-party AI models.

Where AI providers are used, they must meet Hivve requirements for security, confidentiality, retention, deletion and data reuse before being approved.

WE MINIMISE THE DATA WE USE

We use only the information necessary for the authorised task and apply appropriate access controls and data-handling safeguards. Where feasible, information is anonymised or pseudonymised.

Any necessary retention of client information, prompts, outputs or logs requires explicit approval, a defined purpose and an agreed retention period.

HOSTING AND PROCESSING ARRANGEMENTS

Hivve operates secure infrastructure to support clients in different jurisdictions. Our infrastructure may evolve as our services develop and as we support collaboration between organisations internationally. We assess hosting and processing arrangements against applicable security, privacy, data-protection and contractual requirements.

Current hosting, processing locations and relevant providers or subprocessors applicable to an organisation can be provided to authorised IT, security and procurement teams as part of Hivve's due-diligence process.

SECURITY BY DESIGN

Before AI technology, infrastructure or a provider is approved for use, Hivve assesses relevant security controls, processing locations, retention and deletion practices, model-training and data-use terms, and contractual protections for confidentiality and data ownership.

Our controls include encryption in transit and at rest, least-privilege access and logical isolation of client data within Impact Tracker. Operational logs generated by the AI Report Generator do not contain client data and support monitoring and end-to-end traceability of report generation.

RESPONSIBLE USE OF AI IN ADVISORY SERVICES

Hivve may use approved enterprise AI tools to support research, analysis, drafting and other activities undertaken as part of our advisory services.

AI is used to support, not replace, professional expertise. All AI-assisted client deliverables are reviewed by appropriately qualified Hivve personnel before being shared with clients.

Client information is handled in accordance with applicable confidentiality, data protection and contractual requirements. Confidential client information is only processed through approved AI services where appropriate safeguards and permissions are in place.

TRANSPARENCY, ACCOUNTABILITY AND CONTINUOUS REVIEW

AI technology is evolving quickly, and so will our approach. We aim to be transparent about where AI is used, the role it plays and how information is protected.

Hivve regularly reviews its AI governance, policies and controls as technologies, infrastructure, providers, regulatory requirements and client expectations evolve. This statement may be updated periodically to reflect changes to our AI capabilities, practices and applicable requirements. The latest version will be available on our website.

What this means in practice

- AI can support people to have more time to focus on creating and strengthening impact.
- Hivve combines AI with its products and services to help structure impact information into more consistent and aggregatable data.
- AI can make good impact practice easier to undertake and sustain, particularly where time and specialist capacity are limited.
- AI supports human expertise; it does not replace professional judgement.

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- Client data processed through Hivve's AI capabilities is not entered into public or consumer AI tools.
- Client data is not used to train third-party AI models.
- Only the data necessary for the authorised task is used.
- Temporary AI workspaces and their contents are deleted when authorised processing concludes, subject to approved retention requirements.
- Hivve assesses AI providers and technologies before approving them for use.
- People remain accountable for how AI-generated outputs are interpreted and used.

> Responsible AI. Secure data. Human expertise.

FURTHER ASSURANCE FOR IT, SECURITY AND PROCUREMENT TEAMS

Hivve maintains further security, data protection and AI due-diligence information covering current infrastructure and hosting arrangements, relevant providers and subprocessors, data processing, retention and security controls. This information can be provided to authorised client teams as part of security and procurement due diligence.